April 28, 2020 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on April 28, 2020, via ZOOM Video Conference with Chairman Rick Webre presiding. The following Commissioners in attendance were Jared Amato, Kevin Landry, Jeff Gaudin, Roger Keese and Cynthia Stafford. Airport Director, Jason Ball, and Jeff Sumner (PEC) were also in attendance.
2. Chairman Webre stated that the legislature has approved ZOOM as a viable option for authority meetings during the COVID-19 stay at home order and Commissioner Keese moved we accept ZOOM as an option for the ASATA Board. Motion seconded by Commissioner Stafford. Motion carried unanimously.
3. A motion by Commissioner Amato and second by Commissioner Stafford to approve the meeting minutes from February 18, 2020 (no March meeting) as presented; motion carried unanimously.
4. There were no public comments.
5. There were no presentations.
6. Finance- Mr. Ball stated that revenues are doing well and on track as budgeted. Overall budget is on track. Reserve amount is still around 76,000 dollars. Finance Report, motion to approve made by Commissioner Amato Second by Commissioner Keese. Motion carried
7. Mr. Jeff Sumner (PEC) presented the Engineering Report:
8. Master Plan – TAC and CAC groups will meet again once the stay at home order is lifted and we are able to arrange a meeting
9. South Apron- The contractor is waiting for Wilson to move a lot of the equipment and supplies off of the apron so they can return and finish the Apron project.
10. 16 Unit T-Hangar – Steel has gone up and skinning has begun. Still no projected completion date.
11. Apron PER- Grant will be submitted to FAA this week.
12. Operations/Airport Manager: Fuel sales are doing well. Jason and Pat are splitting lineman duties during stay at home order with Madison out hurt.
13. Chairman:
14. Chairman had no comments.
15. Old Business:
16. None
17. New Business
18. Acceptance of Master Services Agreement with PEC for the fuel system, terminal apron rehab- The MSA was advertised and PEC was eventually selected but no approval of the MSA was ever completed. Mr. Ball stated that the board needed to approve the selection of PEC and sign the MSA to be submitted to the FAA. Motion commissioner Amato, seconded by Commissioner Gaudin. Motion carried
19. Terminal Apron PER- A motion to authorize Chairman Webre to sign Terminal Apron PER grant request was made by Commissioner Keese and seconded by Commissioner Amato. Motion carried.
20. Next meeting scheduled for Tuesday May 19, 2020 due to Memorial Day Holiday
21. Motion to adjourn by Commissioner Amato, seconded by Commissioner Stafford, unanimously approved.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Richard Webre, Chairman Cynthia Stafford, Secretary